



Employment Opportunity “Technical consulting services”

PCAsia is seeking an energetic and motivated candidate to fill the position of Consultant for technical services for a high profile and dynamic organization.

PARLIAMENTARY CENTRE OF ASIA

The Parliamentary Centre of Asia (PCAsia), established in early 2021 in Phnom Penh, is the successor of the Parliamentary Institute of Cambodia (PIC) founded in 2011, a transition that reflects an expansion of activities with Parliaments across Southeast Asia, and encouraged through an MoU with the ASEAN Inter-parliamentary Assembly (AIPA) and the adoption of resolutions by AIPA’s General Assembly. The mandate of PCAsia is therefore to contribute to the strengthening of Southeast Asian Parliaments through capacity building of their staff, based on the demands or requests of each Parliament. It draws on the expertise of national, regional, and international partners (Parliaments and research centres).

ROLE OF DEPARTMENT

The training of Parliamentary staff is at the core of PCAsia’s mission, and the Capacity Development (CD) department is responsible for carrying out the majority of this work. CD handles curriculum and syllabus design for many training programs, and its staff provides practical training according to their respective expertise for most of the training programs. With the transition to blended learning and learning by distance, CD staff increasingly play a facilitation role, working with external experts to design and deliver content suitable for digital platforms, then working with trainees to complete the related assignments.

Other responsibilities include researching, mentoring and quality control of research products produced by the trained parliamentary researchers, and providing quality control technical advice with regards to newly-trained parliamentary staff members when back working in their institutions of provenance in applying their newly-acquired skills.

BACKGROUND INFORMATION ON THE FISCAL ANALYSIS CAPACITY TRAINING PROGRAM

PCAsia-Fiscal Analysis Capacity Training (FACT) program is offering the second phase training on fiscal analysis for Parliamentary staff from AIPA member Parliaments. The program will provide parliamentary staff with the concepts and the principles related to fiscal analysis of the national budgeting process and monitoring used in the parliamentary context. Participants will learn skills to produce reference information on budget analysis and fiscal issues to assist

parliamentarians in reviewing the nation's finance and appropriations bills and making responsive budget legislation and policies. The program is organized from July 2021 to December 2022. Seventeen parliamentary staff (16 from Cambodia, 1 from Lao PDR) have been selected to participate in this training program.

POSITION DESCRIPTION

To be able to undertake this task with high quality and relevance, the FACT program needs technical consulting services from an international organization which has the detailed knowledge and experience in implementing fiscal analysis and PBO related tasks. The consultant is expected to provide technical support and contribute to the development of the FACT training program-phase 2.

MAIN TASKS AND RESPONSIBILITIES / SCOPE OF WORK

1. Contribution to the FACT program-phase 2 (total duration of 30 days)
 - Provide input to the curriculum of FACT program, considering AIPA context
 - Provide practical capacity training and peer-review as regards to report writing and analysis
 - Reach out to other PBOs to organize and coordinate a study mission in 2022
 - Deliver parts of the training modules and specialized training subjects related to PBO. Detailed subjects and skills are listed below:
 - Special lecture on Economic-Fiscal linkage for fiscal analysis
 - Training on Macroeconomic forecasting
 - Training on Fiscal analysis and forecasting
 - Training on Gender budgeting
 - Special lecture on Budget expenditure management system and Program costing
 - Special Lecture on PBO institutionalization, research process and quality assurance guideline
 - Practical research/peer review on expenditure monitoring and budget debrief report.
2. Technical support to the Cambodian Senate Budget Research Department (Total duration of 5 days):
 - Develop implementing database format and calculation models in BRD, including Macroeconomic and fiscal forecasting
 - Provide practical training (on-the-job training skills) on specialized subjects as requested by BRD management

- Contribute to effective work process of BRD in the Senate context and suggest development actions.

TIMEFRAME

01 April 2022 – 31 December 2022

Service delivery – Remote delivery (might include two visits to Phnom Penh if possible)

EXPECTED DELIVERABLES/OUTPUTS

- Input on the FACT curriculum/activity plan and an assessment of the progress during the mid-term period (Apr-May 2022)
- A course syllabus, training materials (including slide presentation, practical exercises, suggested reading materials and textbooks), pre- and post-test, and assessment for each training subject to be delivered by the consultant
- Report of each training course including progress assessment and recommendations for future improvement
- Lecture materials (including slide presentation, practical exercises if applicable) for each special lecture to be delivered by the consultant
- Recommendations as regards to peer-reviewing of research writing and analysis by parliamentary trainees
- Acceptance agreement from other PBO or hosting institutions for a study mission in 2022.

REQUIRED QUALIFICATIONS, SKILLS AND EXPERIENCE

Essential

- At least a Master's degree in economics, public finance, public policy, international development or other related fields
- At least 10 years of professional experience in public financial management, fiscal policy or macroeconomic policy analysis, state budget legal framework, budget transparency or public sector policy and legislation
- Proven experience in formation/establishment and/or implementation of a Parliamentary Budget Office and its support services
- Experience in designing and administering training courses, and in providing analysis, consultation, coaching and mentoring in national budget and PBO related topics
- Professional experience in research writing using quantitative data analysis using statistical modelling and program (such as STATA, SPSS or others)
- Understanding of economy, social issues, and the parliamentary context in Southeast Asia, particularly Cambodia, Lao PDR and Myanmar would be an advantage
- Strong spoken and written English

Desirable

- Previous experience working in Ministry of Finance or international organizations in the sections of national budget or macroeconomic policy
- Academic or professional membership of regional or international PBO networks.

Application Information

Interested applicants should send a cover letter and CV to job@pcasia.org with “Consultant for technical services”, in the subject line. Fee expectation should be indicated separately. The application deadline is 27 March 2022. Only short-listed candidates will be contacted.