



Employment Opportunity Macroeconomics Trainer

PCAsia is seeking an energetic and motivated candidate to fill the position of Specialized Trainer in Macroeconomics of a high profile and dynamic organization.

Parliamentary Centre of Asia

PCAsia works for the ASEAN region where peace, harmony and mutual understanding are supported by highly qualified parliamentary staff which has the capacity to operate at standards that are internationally recognized. This includes Parliaments where the inclusion and representation of all citizens is fully reflected and where Parliamentarians have access to evidence-based knowledge and research resources that properly support their decision-making, and enable them to serve their constituents at the highest level of performance.

PCAsia offers capacity development to enable parliamentary staff throughout the region to perform their roles efficiently and effectively. It responds to demands from Parliaments to provide training in subjects that meet needs, delivered with flexibility that acknowledges unpredictable working and personal schedules. It also supports the identification and dissemination of knowledge that enables Parliaments – their Members and staff – to serve constituents in a thorough, equitable and non-partisan manner, and provides a platform for the gathering and exchange of experience and the nurturing of friendship and mutual understanding. A particular focus is placed on supporting Parliaments to understand and deepen their representation function in a way that includes all of their citizens and that enhances national and regional stability.

Role of department

The training of Parliamentary staff is at the core of PCAsia's mission, and the Capacity Development (CD) department is responsible for carrying out the majority of this work. CD handles curriculum and syllabus design for many training programs, and its staff provides practical training according to their respective expertise for most of the training programs. With the transition to blended learning and learning by distance, CD staff increasingly play a facilitation role, working with external experts to design and deliver content suitable for digital platforms, then working with trainees to complete the related assignments.

Other responsibilities include researching, the mentoring and quality control of research products produced by the trained parliamentary researchers, and providing quality control technical advice with regards to newly-trained parliamentary staff members when back working in their institutions of provenance in applying their newly-acquired skills.

Background Information on the Fiscal Analysis Capacity Training Program

PCAsia-Fiscal Analysis Capacity Training (FACT) program is offering the second phase training on fiscal analysis for Parliamentary staff from AIPA member Parliaments. Participants will increase the skills to produce reference information on budget analysis and fiscal issues to assist parliamentarians in reviewing the nation's finance and appropriations bills and making responsive budget legislation and policies. The program consists of three training modules, starting from basic level and moving onto more intermediate topics and skills, running from July 2021 to December 2022. The program has selected a total of 17 parliamentary staff to participate in the training (16 from Cambodia, 1 from Lao PDR).

To be able to undertake this task with high quality and relevance, FACT program needs a specialized trainer to provide a training course on "Principles of Macroeconomics" to the FACT program participants. This course is expected to equip the trainees with a deep understanding of macroeconomic framework and policy analysis.

Position description

The role of the specialized trainer is to deliver the course on Macroeconomics aimed at creating measurable improvements of the participants in macroeconomics understanding and analysis. The trainer is required to teach, coach, mentor, monitor progress, and provide in-class evaluation. The objectives of the training are as follows:

- To deliver a training course on Macroeconomics that includes both theoretical and practical concepts
- To equip the trainees with knowledge and understanding of the relationship between macroeconomics and fiscal frameworks and policy

To apply relevant sources of macroeconomic updates and data for practical research/report writing, monitoring and evaluation.

Main Tasks and Responsibilities / Scope of Work

The specialized trainer is expected to:

- Design the detailed course syllabus/curriculum on Principles of Macroeconomics; adjusted for the ASEAN context
- Produce training materials including practical exercises to meet the identified needs of the trainees, adopting a varied, interactive and practical approach
- Develop pre and post-tests for the course
- Deliver the Macroeconomics course and administer the training for effective learning
- Provide detailed feedback and in-class evaluation (test, homework, quiz, assignment) - mid-term, and final term
- Provide additional support (apart from the training sessions if necessary) according to trainees' initial capacity to ensure learning progress

- Produce a final evaluation report after completing the course including, challenges and lessons for improvement
- Collaborate constructively with the FACT program team to ensure the training is effective.

Timeframe

- Training duration: 36 hours, during October and November 2021 (2 days per week of 3-hour sessions).
- Training delivery: by distance, using Zoom and Moodle (face-to-face sessions may be included if possible)

Expected Deliverables/Outputs

The outputs to be produced from the training service are:

- Course syllabus/curriculum and course outlines on Macroeconomics to meet the above objectives
- Result of change (to measure progresses) through the pre and post-test evaluations
- Training materials (including slide presentations, practical exercises, homework)
- A list of reading materials to support the training (textbooks, data sources, additional reading materials, glossary)
- Training delivery within the suggested timeframe

Report of the training including progress assessment and recommendations for future improvement.

Required Qualifications, Skills and Experience

Essential

- A Master degree or higher in Economics, Public Finance, Development Economics or related fields. PhD is preferable
- A minimum of five years of experiences in providing training/lectures and/or producing research on macroeconomics, economic policy analysis or related fields
- Experience in designing and administering training courses, developing training materials and assessing progress of students
- Understanding of economic and social issues in the ASEAN context would be an advantage
- Strong spoken and written English proficiency

Application Information

Interested applicants should send a cover letter indicating fee expectation and CV to job@pcsia.org with “Macroeconomics Trainer” for the Parliamentary Centre of Asia, in the subject line. The application deadline is 30 September 2021. Only short-listed candidates will be contacted.